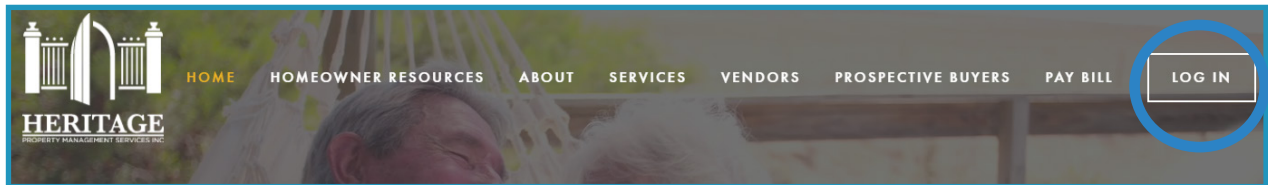
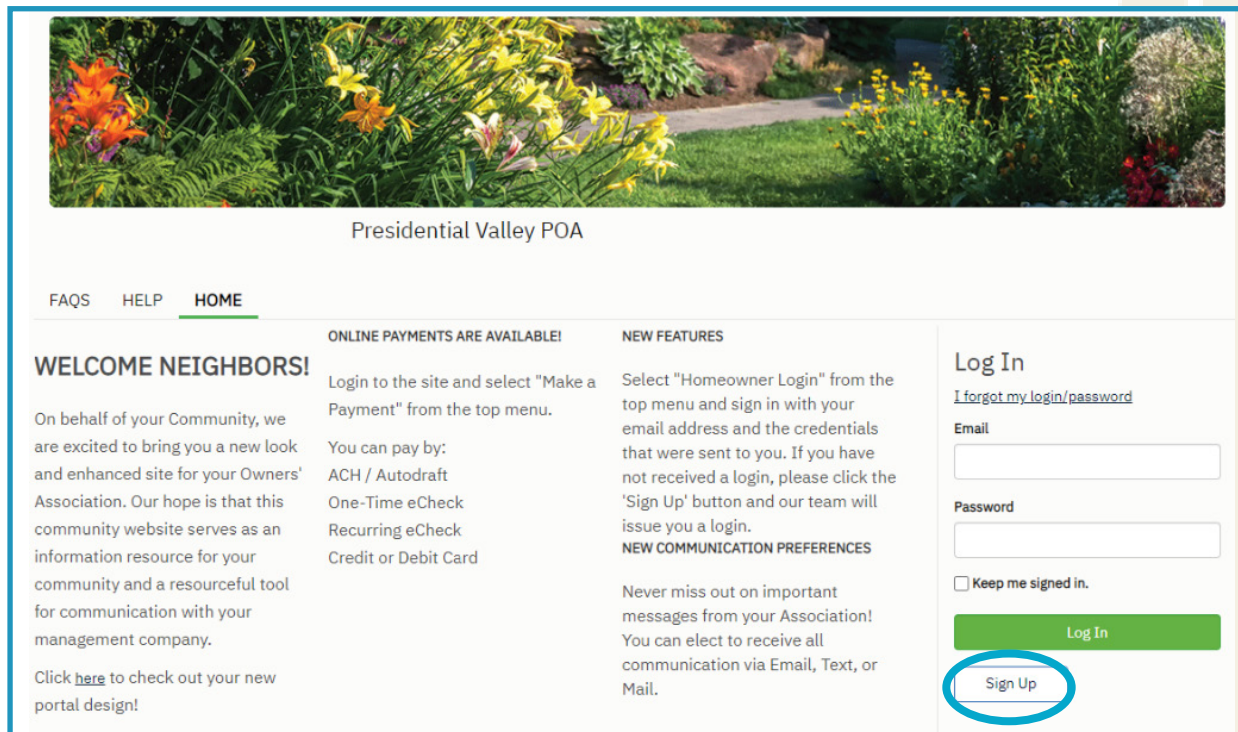


1. Navigate to [www.heritageproperty.com](http://www.heritageproperty.com) in your Internet browser and click “Log In” at the top right of the screen.



2. On the new screen, click “Sign Up” below the Log In boxes.



In the new portal, you have two ways to create an account: using the Portal Key provided in your Welcome Letter, or using the Sign Up Application. We’ll review both methods in the next section!

### Option 1: Portal Key

Once you click the “Sign Up” button, you’ll need to fill out all required fields. Once you’ve entered your email, name, phone and account number, create a password that you’ll use to access your account.

The last field asks for a registration key - this is the Portal Key provided in the Welcome Letter that you would have received either when you became the owner of your property or when your community became an official Heritage partner.

Enter the Portal key as the Registration Key, then click “Sign Up”! That’s all there is to it - your account is set up, and you can begin accessing the Vantaca portal!

If you are unable to locate your Portal key, you’ll need to click “I do not have a valid key” and use the next option to create an account.

### Option 2: Sign Up Application

If you cannot locate your Portal key, click “I do not have a valid key” to be taken to a different sign-up page.

On the new page, enter your email, name, and phone number. You’ll also need to provide your Property Address, the name of your Association, and your Account number (if you are able to locate it).

Once all this information has been entered and looks correct, click to “Sign Up.” Your information will be sent to our Homeowner Solution Center, where a team member will process and verify the information. Please allow 2-4 business days for this process to be completed! Once your account has been confirmed, you’ll receive an email containing your Vantaca login information!

### Sign Up

Email

Name

Phone

Account

Password

Confirm Password

Registration key ?

[I do not have a valid key.](#)

Email

Name

Phone

Property Address

Association

Account