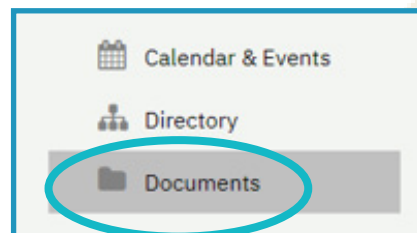


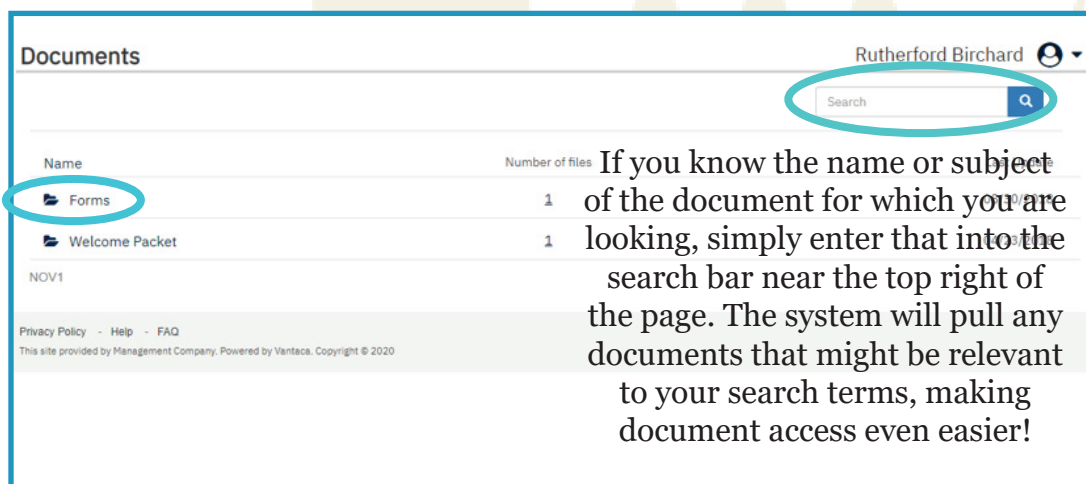
11: Documents


Many community documents, including the governing documents and some reports, are available to view by all owners in the community. The Vantaca portal offers the ability to access these documents online to view, download, or save as needed.


Choose the Documents tab on the lefthand menu to jump directly to the Documents page.





You will now see all folders to which you have been granted access. Click on the name of any folder to open that folder and view the PDFs or other documents inside.



Documents Rutherford Birchard 

Search 

Name	Number of files
 Forms	1
 Welcome Packet	1

NOV1

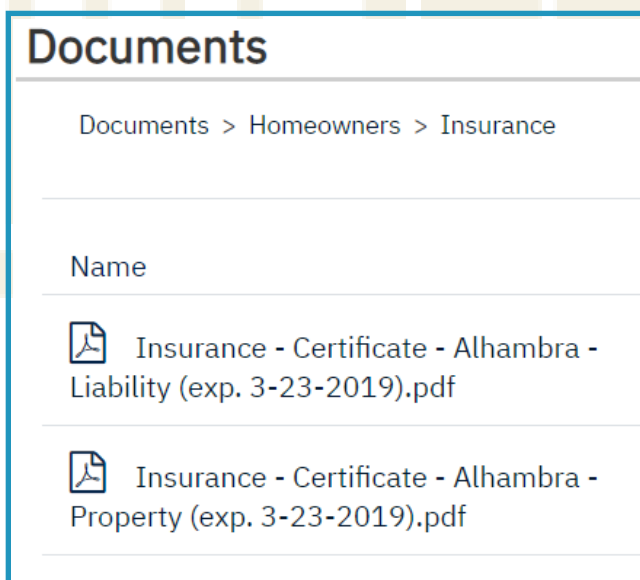
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If you know the name or subject of the document for which you are looking, simply enter that into the search bar near the top right of the page. The system will pull any documents that might be relevant to your search terms, making document access even easier!

Once you have accessed the correct folder or located the desired document, simply click on the document name or icon to view online or save the document to your desktop.



If you are unable to locate a document that you would like to review or that you feel should be present in the online folders, please Submit a Request.

Remember: Some community documents are exclusively provided to Board members and may not be available for general Owners to view.



Documents

Documents > Homeowners > Insurance

Name
 Insurance - Certificate - Alhambra - Liability (exp. 3-23-2019).pdf
 Insurance - Certificate - Alhambra - Property (exp. 3-23-2019).pdf